



# TREFOIL TUTORS

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## Welcome

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Dear Parents and Tutors,

January is always a busy month! With 11+ and 13+ examinations and interviews, parents' evenings, cross-year tests, mock exams and University interviews and offers all happening, you and your children can be excused for feeling a little overwhelmed with the academic demands placed upon you so soon after Christmas!

During my time as a Deputy Housemaster at school, I would constantly remind students that working smart was more important than working hard. Being organised and well-planned, taking regular breaks, keeping to good sleeping patterns and remembering to eat well are often key to ensuring that the hours we do spend working are as effective and as beneficial as they can be. Indeed, with the academic pressures of external exams starting to weigh on each of us, it may be wise to remember that our role as parents and tutors is also to support the pastoral well-being of those children in our care.

I am delighted to say that Milda and I have recruited three new members of staff to help us in the office. Ms Vaiva Sabunaite joins us as our full-time Office Administrator, helping with day-to-day work as well as helping us to redesign our website and branding. Ms Michaela Novotna joins us on a contractual basis, taking over Milda's role as tutor co-ordinator; with Milda changing her title to Manager. And, last but not least, Mr Michal Kolacek will also be joining the team on a contractual basis as our Accounts Assistant, aiding Milda with processing our accounts. We are delighted to welcome all three to the office team!

January has seen us open two new mathematics group classes, an additional class for Year 5s and another for Year 9s, due to an increase in demand for these two year groups. We have also run our third Professional Development Seminar of the year for our tutors, titled "Protecting you and the tutee" and we have begun asking for formal feedback and testimonials from you to monitor and improve our services. If you could kindly take two minutes to fill out our feedback form (paper copies were given to the students) we would be incredibly grateful!

As we continue to grow as a company, we'd just like to say a massive thank you to each of you for your continued support! We really hope that you have enjoyed working with us and that the quality of the lessons and service we provide has helped your children both improve their academic attainment levels, but also their enjoyment of their studies.

As ever, if there is anything I or my team can do to assist further, please do not hesitate to ask.

With all best wishes for the year ahead,

**The Trefoil Tutors Team**



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# Our Services

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**Registration now open  
for new Y5 and Y9 Mathematics group lessons!**



We are delighted to announce that due to a number of enquiries, from February 2018, we will be running additional specialised Mathematics group lessons for Y5 and Y9 students.

The Mathematics group lessons are run by Vivek Gathani, a qualified Mathematics teacher with 4 years of teaching experience at Haberdashers' Aske's Boys' School and over 10 years of tutoring experience.

Each group will be attended by a maximum of 6 pupils to ensure a balance between group work and individual attention to each child from the tutor.

The lessons will begin on the 3rd of February, 2018 and will take place at the following times:

**Mathematics Y9 (at our Queensbury premises):**

Saturdays 6pm-7:30pm

**Mathematics Y5 (at our Queensbury premises):**

Sundays 8am-9:30am

In order to reserve your child's place in the group, please email us at [office@trefoiltutors.co.uk](mailto:office@trefoiltutors.co.uk). Places will be allocated on a first-come, first-served basis.

We look forward to hearing from you!

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## GCSE Mock Examinations for Y11 students

As our Y11 students continue their preparation for the GCSE examinations, we are glad to announce the dates for the mock examinations that we will run during the half-term and the Easter Holidays.

Each mock exam session is 3h long, and includes sitting a 1.5h long paper as well as a review of the paper together with the students after the paper has been marked.

The mock examinations will take place on the following dates:

**Friday, February 23rd**

10am-1pm (Mathematics)

1:30pm-4:30pm (English Language)

**Friday, April 6th**

10am-1pm (Mathematics)

1:30pm-4:30pm (English Literature)

The cost of one mock examination is £100 (incl. VAT). To book your place, please email us at [office@trefoiltutors.co.uk](mailto:office@trefoiltutors.co.uk). The places are booked on a first-come, first-served basis.



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# Trefoil News

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## **Congratulations to our 11+ entrance students!**

This month, we were sat on the edges of our seats as our 11+ students sat their entrance examinations.

With the boys' results now in, we are thoroughly delighted to hear that 100% of 11+ candidates who attended our lessons for 12 weeks or more passed their written examinations and were invited to an interview at Merchant Taylors' School and Haberdashers' Aske's Boys' School.

We are very proud of your achievements and are glad to see all your hard work bringing its rewards - very well done!

We are eagerly anticipating girls' results which are due this week!

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## **Office Administrator joins the team**

We are delighted to announce that our management team at Trefoil Tutors has grown! Vaiva Sabunaite joins us as our Office Administrator. Vaiva will be working in the office full-time from Monday to Friday.

Vaiva joins the team from a graphic design and app development company. We are delighted that she will bring her creativity to Trefoil Tutors.

Vaiva can be reached on [info@trefoiltutors.co.uk](mailto:info@trefoiltutors.co.uk) and will be in charge of running the office on a day-to-day basis as well as developing our website and branding.

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## **Meet our new Tutor Coordinator**

As Milda moves on to her new role as Manager at Trefoil Tutors, we are thrilled to have Michaela Novotna join us as our new Tutor Coordinator.

Currently studying towards her Master's degree in People Management and Development at Middlesex University, Michaela will be working closely with our team of tutors and offering them support in their roles. Michaela will also oversee the recruitment of new tutors.

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## **New Accounts Assistant - welcome to the team!**

The final addition to our management team is our new Accounts Assistant Michal Kolacek.

With a Master's degree in Financial Mathematics, and extensive experience in working with data analytics, Michal will be supporting our office team on a part-time basis.

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## Our Announcements

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### Keep in touch with Trefoil Tutors on Facebook!

We would like to invite parents and students to visit and like our Facebook page, where we regularly post the latest updates about news at the company, registration deadlines for new classes, weekly puzzles and lots more.

To visit our page, click the link below:

<https://www.facebook.com/TrefoilTutors>

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### Tell us what you think about our services

This month, we are asking all our current and former clients to give us their feedback on our services, and would really appreciate your input!

To submit your feedback, please follow the link below:

<https://goo.gl/forms/6B93ZjyZp8Gu7D032>

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## Your Announcements

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### Documentary “Surviving Auschwitz: Prisoner 84303” on the History Channel

This Saturday, 27th of January, a documentary created by our tutor Darren aired on the History Channel commemorating Holocaust Memorial Day. In “Surviving Auschwitz: Prisoner 84303”, Darren’s grandfather, Zigi Shipper, tells his story of survival from the Auschwitz concentration camp.

The documentary is available to view on Sky On Demand for the upcoming month. To watch, follow the link below:

<https://www.sky.com/watch/title/programme/0bc0af39-88ea-4bbc-81b1-1ec9cf67b6aa/surviving-auschwitz-prisoner-84303>

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### The Youth Project: For the Youth, By the Youth

The Youth Project is a charity organisation run by our tutor Aadil. With over 1350 volunteers working on projects in over 10 countries, it offers a platform where young people can empower each other to make social change. Homeless Drives, one of the charity’s London-based initiatives, take young volunteers into the streets of London where they sit and share their time with the homeless:

<https://www.youtube.com/watch?v=N3x9q4m9Xgc>

If you are looking for a volunteering opportunity, or would like to offer your support to The Youth Project, do visit their website:

[www.typuk.org](http://www.typuk.org)

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